



Financial Assistance Award

DENALI COMMISSION

510 "L" Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414

Project Number - 0036-DC-2001-I18

Denali Commission Accounting Code

95670000 \$ 50,000

Total Commission Funding \$ 50,000

Funds Available & Apportioned by OMB

CCE

Recipient Name & Address

Copper River Native Association
Post Office Box H
Copper Center, AK 99573

Phone (907) 822-5241

Fax (907) 822-5247

Cost Share Distribution

	Denali Commission	Other contributors	Totals
Totals	\$ 50,000	\$ 0	\$ 50,000

Authority

112 Stat 1854

Project Title

CRNA Primary Health Care Center -- Planning Phase

Award Performance Period

From: April 1, 2001

To: March 31, 2005

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- ☒ Special Award Conditions and Attachments
- ☐ Line Item Budget
- ☐ 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
- ☐ OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments (www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
- ☒ OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations (www.whitehouse.gov/OMB/circulars/a133/a133.html)
- ☒ 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)
- ☒ OMB Circular A-122, Cost Principles for Nonprofit Organizations (www.whitehouse.gov/OMB/circulars/a122/a122.html)
- ☐ OMB Circular A-21, Cost Principles for Educational Institutions (www.whitehouse.gov/OMB/circulars/a021/a021.html)

Signature of Authorized Official - Denali Commission

Typed Name and Title

Jeffrey B. Staser, Federal Co-Chair

Date

11/16/01

Signature of Authorized Official - Copper River Native Association

Typed Name and Title

Linda M. Tyone
President/CEO

Date

12/07/01

Conditions to the Financial Assistance Award
Project No. 0036-DC-2001-I18
Project Title: CRNA Primary Health Care Center – Planning Phase
Project Recipient: Copper River Native Association

1. The scope of work for this Financial Assistance Award is as follows: The proposed site(s) for the Copper River Native Association (CRNA) Sub-regional clinic will be evaluated to determine the best location for a primary care center to serve the CRNA service area. The space program for the clinic will be reviewed by program staff and revised, as necessary. A concept level floor plan for the facility will be developed to assist in the assessment of the adequacy of the site and provide a basis for a budget cost estimate for construction.

Total Commission funding to CRNA is \$50,000. Total project funding is \$50,000. The estimated costs for this Award follow.

Item No.	Description	Estimated Cost	Comments
1	Conceptual Planning Report	\$47,500	
2	Indirect	\$2,500	
	TOTAL	\$50,000	

All Commission funding is intended for use for the scope of work specified above only. No interest will be accrued on these funds.

In the event there is a balance of funding after the full scope of work is completed, then the Commission (in consultation with CRNA) will determine how the excess funds will be allocated. The final decision on how excess funds are used is a Commission decision, and may include withdrawing excess funds for reallocation to other Commission projects. The CRNA will return any unexpended project funds (based upon pro rata project contributions) to the Commission at the end of the one-year project warranty period. In the event the project cannot be initiated for any reason; the Commission reserves the right to cancel the project.

2. The Project Officer for the CRNA is Ms. Linda Tyone and for the Denali Commission Mr. Joel Neimeyer.
3. The CRNA shall submit written progress reports to the Commission Project Officer quarterly (March/June/September/December). The reports are due within 30 calendar days of the end of the quarter. The CRNA (through the use of Interim Reports) will inform the Commission at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions. This will allow both the CRNA and the Commission to pursue supplemental financing on a timely basis, or reduce the project scope to fall within the Commission project financing capabilities. Quarterly progress reports shall include a narrative summary of the project status and accomplishments to date, and address the following

questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.

The CRNA shall report annually the percentage of total funds (from the Commission and other sources) received used for planning, design and construction of rural primary care facilities. In addition, this annual report will include a breakdown on how these funds were used: force account construction (including local labor wages paid, rural Alaska wages paid, and total project wages paid), and construction contracting (including local labor wages paid, rural wages paid and total project wages paid).

These quarterly and annual progress reports shall be sent to:

Denali Commission
510 "L" Street, Suite 410
Anchorage, AK 99501

The Commission reserves the right, at a future date, to direct the CRNA to provide the progress reports in electronic format for posting on the Commission web page.

4. Two forms of project financial reports are required.
 - A. Project financial status reports shall be submitted to the Commission Project Officer quarterly (included as part of the quarterly progress reports). For each project that includes funding from the Denali Commission, the quarterly financial status report shall show the following:
 - i. the total project budget
 - ii. the total amount of Denali Commission funds committed to the project
 - iii. the total project expenditures as of the end of the most recent quarter
 - iv. the total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - v. the percentage of expenditures to the total budget; and
 - vi. a project performance analysis on project line items, as defined by the CRNA, showing budget costs compared to actual expenditures and obligations to date versus work performed to date (for each line item).
 - B. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the CRNA must annually submit a completed Standard Form 269 within 90 days after the end of each anniversary of the award date.

5. To receive payment, the CRNA must submit a "Request for Advance or Reimbursement", Standard Form-270 (www.whitehouse.gov/OMB/grants/index.html#forms), to the Commission Project Officer. It is expected that the CRNA will forecast by letter or spreadsheet format, Commission funds or working capital advances needed on a monthly (or as needed) basis for the project. This does not preclude more frequent Commission payments, then monthly, given project specific needs. The Commission reserves the right to prohibit further payments to the CRNA, at any time, if discrepancies, until such time that the discrepancies are resolved to the satisfaction of the Commission.
6. To the maximum extent feasible, considering applicable laws, the CRNA shall accomplish the work of this Agreement utilizing local labor and small, minority owned and disadvantaged businesses.
7. No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.
8. Based upon proposed Federal funding for this project, project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required. The CRNA shall address all potential environmental concerns (specific and cumulative effects) associated with the projects, identified in this Agreement, in consultation with applicable Federal, State, and local authorities. If the scope of work is changed in the future, then the CRNA will revisit the project level environmental reviews to determine if potential environmental concerns must be further addressed. In the interest of streamlining the project level environmental reviews and avoid duplication of effort, any other Federal environmental review process carried out by the CRNA and approved by other Federal agencies shall meet the intent of this paragraph.
9. Changes to the Financial Assistance Award can take two forms.

Amendments shall be identified by sequential number followed by the Denali Commission project number (i.e. Amendment No. 2 – Project # 0001-DC-1999-I1). The Commission Federal Co-Chair and the designated representative for the CRNA shall execute these Amendments. These documents (in Financial Assistance Award format with attached Award Conditions) define the changes to the scope of work, project schedule and estimated costs for each specific project undertaken. In general, Amendments are used for changes in funding from the Commission and/or other sources to the total project amount.

Addendums to Financial Assistance Award are in letter format from the designated Project Officer for the Commission to the designated Project Officer for the CRNA.

Addendums shall be identified by sequential letter followed by the Denali Commission project number (i.e. Addendum No. B – Project # 0001-DC-1999-I1). These Addendums shall be executed by the concurrence of the Commission Project Officer and approval by the Commission Chief of Staff. In general, Addendums are used for small changes in project scope. These addendums shall include a scope of work, negotiated cost reimbursement, a method to measure completion of work, and lastly payment method.

10. **Project Management Plan:** CRNA will manage the planning phase of the project through a contract for project management services with an independent contractor. The contract project manager will oversee all necessary sub-contracts (e.g. geo-technical and survey services, environmental assessment services, and conceptual design services). The project manager will be responsible for finalization of the clinic space program, coordination of the site selection process, including community input, and facilitation of the transfer of ownership of the site.
11. The CRNA has a pass-through indirect rate of 5%, which will be charged to this project. There will be no additional administrative fees.
12. **Project Schedule:**

Site evaluation will begin in the Fall 2001 and the Service Delivery Plan will be undertaken in Spring 2002.

This schedule assumes that the proposed site is found to be acceptable for this project. If other sites require evaluation the schedule will be extended and the cost for the project increased.

The intent of this phase is to finalize the site selection and establish site control, in preparation for design and construction of the Sub-Regional Clinic. At the end of this phase of the project all requirements for development of the site will have been met and sufficient design and cost information will be available to prepare an accurate application for additional funding to complete the project design and construction.



DENALI COMMISSION

510 'L' Street, Suite 410
Anchorage, Alaska 99501

www.denali.gov
(907) 271-1414
Fax (907) 271-1415
Toll free 1-888-480-4321

November 16, 2001

Linda M. Tyone
President/CEO
Copper River Native Association
Post Office Box H
Copper Center, AK 99573

Dear Ms. Tyone:

RE: Financial Assistance Award - Project No. - 0036-DC-2001-I18- CRNA Primary Health
Care Center - Planning Phase

Enclosed are three copies of the Financial Assistance Award documents, which have previously been reviewed by the Copper River Native Association (CRNA). These documents define the respective roles and responsibilities of the Denali Commission and CRNA in carrying out this project.

If the conditions of the award, as presented in these revised documents, are acceptable to you, please sign all three original documents. Return two of the signed award agreements and retain the third for your records.

You may call me at the numbers provided above, or call Mr. Joel Neimeyer from my staff at 271-1459, if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Staser".

Jeff Staser
Federal Co-Chair

Enclosures